



## Travel Security Awareness Training User Guide

## Introduction

### Travel Security Awareness Training User Guide

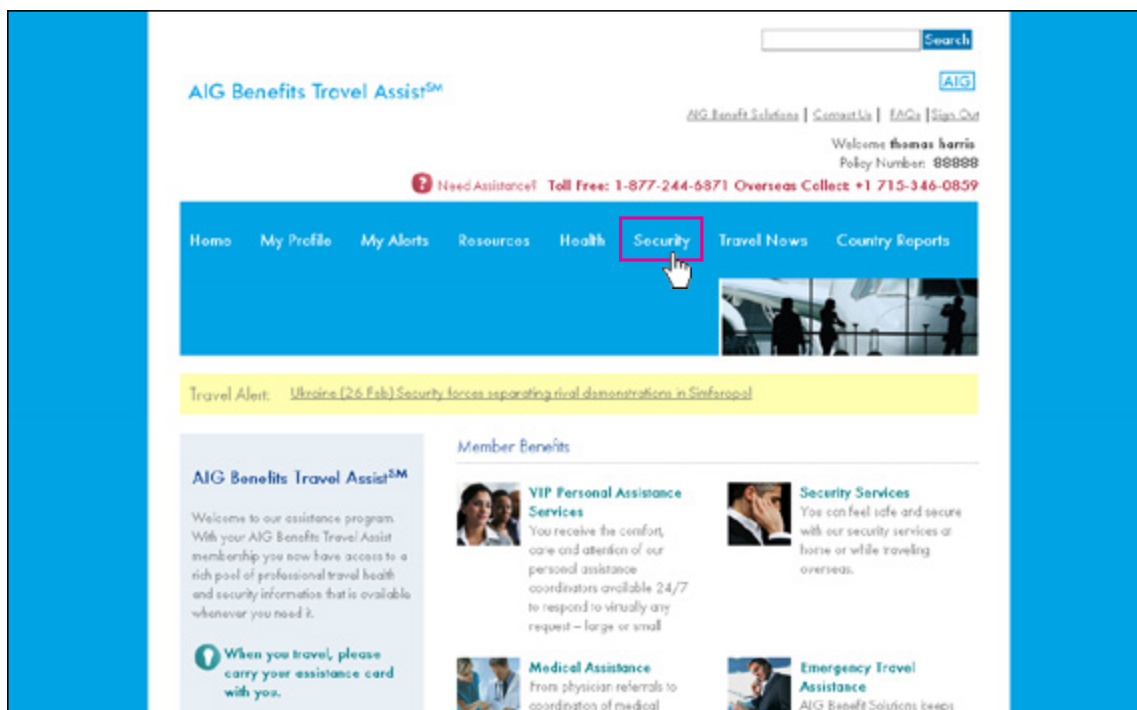
This user guide contains instructions on how to access five online travel safety videos and complete brief knowledge tests for each one. These videos and knowledge tests can be accessed at your leisure.

While traveling for business can be exciting, it can also be full of hidden dangers. Through this online training you will learn how to research your destination and prepare for your trip ahead of time. You will also learn how to travel safely once you reach your destination, stay healthy while abroad and avoid becoming a victim of crime. Preparedness is the key to safe travels. This online training provides the basic tools and information to be an aware, organized and prepared traveler.

## Access

You can access the Travel Security Awareness Training through the members-only AIG Benefits Travel Assist<sup>SM</sup> website, [www.aigbenefits.com/travelassist](http://www.aigbenefits.com/travelassist). After you sign in to the website please follow the below instructions to access the Travel Security Awareness Training.

1. Click on the **“Security”** tab from horizontal navigation bar.



2. On the **Security** page there are five training videos members can watch.

The screenshot shows the AIG Benefits Travel Assist website. At the top, there is a search bar and the AIG logo. Below the logo, the text "AIG Benefits Travel Assist<sup>SM</sup>" is displayed. To the right, there are links for "AIG Benefit Solutions", "Contact Us", "FAQs", and "Sign Out". A welcome message for "thomas harris" with policy number "88888" is shown. A red banner with a question mark icon contains the text: "Need Assistance? Toll Free: 1-877-244-6871 Overseas Collect: +1 715-346-0859". A navigation menu includes "Home", "My Profile", "My Alerts", "Resources", "Health", "Security", "Travel News", and "Country Reports". The "Security" page is active, showing a "Travel Security" header and a video thumbnail of an airport sign. Below the header, a paragraph explains the training's purpose. A list of five training modules is shown, with the first one, "Module 1 - Business Travel, An Introduction", highlighted by a pink box and a mouse cursor.

**Travel Security**

While traveling for business can be exciting, it can also be full of hidden dangers. Through this training you will learn how to research your destination and prepare for your trip ahead of time. You will also learn how to travel safely once you reach your destination, stay healthy while abroad and avoid becoming a victim of crime. Preparedness is the key to safe travels. This training provides the tools and information necessary to be an aware, organized and prepared traveler. In order to complete your Travel Security Awareness Training, you must take this knowledge test.

- Module 1 - Business Travel, An Introduction**
- Module 2 - Getting Around While Abroad
- Module 3 - Staying Healthy Abroad
- Module 4 - Crime and Criminality, How to Avoid It
- Module 5 - Kidnapping and Terrorism

**Conflict management**

- Home security advice
- Natural and environmental hazards
- Protecting your person and property
- Security advice for women
- Terrorism and civil threats
- Travel security advice
- Vehicle safety and security

This screenshot shows the same AIG Benefits Travel Assist website, but with the first training module selected. The "Module 1 - Business Travel, An Introduction" item in the list is highlighted in blue. Below it, a "Module Description" section is visible, containing text about the module's content. A blue button labeled "START TRAINING" is highlighted with a pink box and a mouse cursor. The rest of the page layout, including the header, navigation menu, and other training options, remains the same as in the previous screenshot.

**Travel Security**

While traveling for business can be exciting, it can also be full of hidden dangers. Through this training you will learn how to research your destination and prepare for your trip ahead of time. You will also learn how to travel safely once you reach your destination, stay healthy while abroad and avoid becoming a victim of crime. Preparedness is the key to safe travels. This training provides the tools and information necessary to be an aware, organized and prepared traveler. In order to complete your Travel Security Awareness Training, you must take this knowledge test.

**Module 1 - Business Travel, An Introduction**

**Module Description**

This module gives you a basic understanding of how to prepare for business travel, and your role in staying healthy and safe when traveling abroad. In order to complete your Travel Security Awareness Training, you must take this knowledge test.

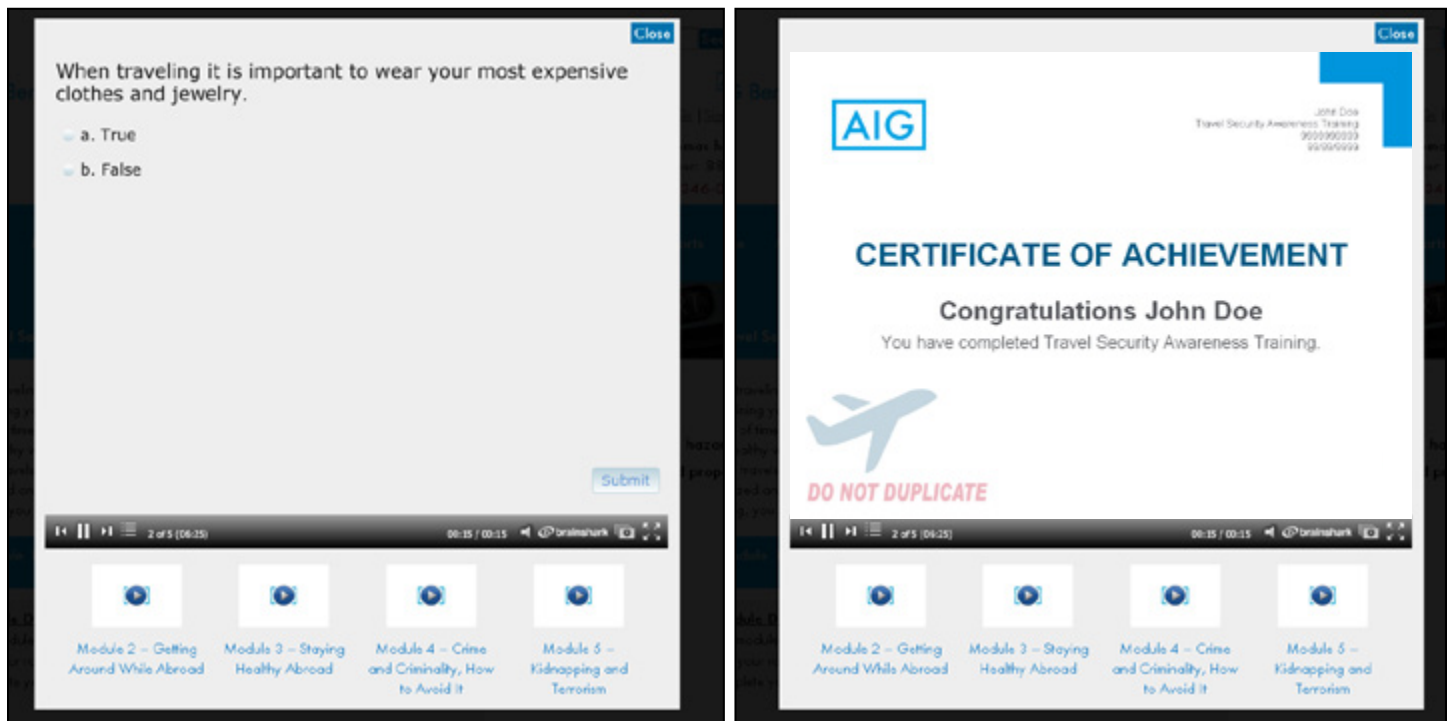
**START TRAINING**

Module 2 - Getting Around While Abroad

**Conflict management**

- Home security advice
- Natural and environmental hazards
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3. At the end of each training video there will be a brief knowledge test for you take.  
The entire set of training videos and knowledge tests must be successfully completed in order to receive the Certificate of Achievement.



## What if I am having issues with Travel Security Awareness Training?

In the event you experience any online training issues or other issues with the website, please email: [onlineassistadmin@travelguard.com](mailto:onlineassistadmin@travelguard.com)

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